

# 2001 Open Enrollment for 2002

## ■ What's inside

### Part-Time Local 587 Plan 1 Guide

Explains Plan 1 benefits, what's changing in 2002 and your Plan 1 enrollment options.

### Open Enrollment Form

Lists your current coverage (except insurance beneficiaries). If you decide to make changes -- or enroll for the first time -- return the form **by Friday, November 2**. Your changes become effective January 1.

### Flexible Spending Account Guide

Explains how FSAs work and includes an enrollment form on the last page (FSA participants must re-enroll each year). If you decide an FSA is for you, return the form **by Friday, November 2**.

### Important Facts Booklet

Explains what happens to your benefits when different events occur. File for your reference.

### Making Life Easier Program Magnet

Reminds you of another important benefit available to you and your family. Post on your refrigerator.

## ■ Answer these eight questions. Do you want to ...

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| 1. Change medical coverage?                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Change dental coverage?                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Change vision coverage?                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Add or drop family members from coverage? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Drop basic life insurance?                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Pay Plan 1 premiums before-tax?           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Update your insurance beneficiaries?      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Participate in an FSA?                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

## ■ If you check any "Yes" box ...

Return your open enrollment, FSA enrollment or both forms **by Friday, November 2** to Benefits & Well-Being. If you check all "No" boxes, do nothing -- simply keep all materials for reference.

## ■ Do you need a medical plan booklet?

To keep costs down, we've posted all plan information and booklets at [www.metrokc.gov/ohrm/benefits](http://www.metrokc.gov/ohrm/benefits). However, if you change medical, don't have Web access and need the plan booklet, circle your new plan on your open enrollment form. We'll mail the booklet to you.

## ■ Keep copies of everything for reference. Contact us if you have any questions.

### Benefits & Well-Being

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